

## **The Friends of St Anne's Church, Kew**

Registered Charity Number 1085389

Kew Green, Richmond TW9 3AA

### **ANNUAL REPORT FOR THE YEAR 6 APRIL 2019 TO 5 APRIL 2020**

#### **Section A – Reference and Administrative Details**

##### **TRUSTEES**

<b><u>Name</u></b>	<b><u>Office</u></b>	<b><u>by whom appointed</u></b>
<b>Nigel J. Worn</b>	<b>President</b>	<b>Vicar</b>
<b>Lorraine Neale</b>	<b>Chairman</b>	<b>elected Chairman</b>
<b>Catherine Lyon</b>		<b>Churchwarden</b>
<b>William Cottle</b>		<b>Churchwarden</b>
<b>George Chesman</b>	<b>Treasurer (resigned 08/02/20)</b>	<b>elected Treasurer</b>
<b>Simon Mollett</b>	<b>Treasurer</b>	<b>appointed 08/02/20</b>
<b>Benjamin H Jones</b>	<b>Secretary</b>	<b>elected Secretary</b>
<b>Paul Booth</b>		<b>elected</b>
<b>Wendy Booth</b>		<b>elected</b>
<b>Phyllis Cunningham</b>		<b>elected</b>
<b>Belinda Pethick</b>		<b>elected</b>
<b>Gemma Roundell</b>		<b>elected</b>

#### **Section B – Structure, governance and management**

The Friends of St Anne's, Kew, is a registered charity under the Charities Act constituted pursuant to a Constitution adopted on the 27<sup>th</sup> day of January 2001. It is managed by an Executive Committee composed of a Chairman, Treasurer and Secretary and two to six members (all elected at the charity's annual general meeting) plus the Vicar of St Anne's Church, the two churchwardens and any additional members who may be co-opted by the Committee during the year pursuant to article 7(2) of the Constitution.

#### **Section C – Objectives and activities**

The Charity's objects, as set out in the Constitution, are to aid in the restoration, preservation, repair, maintenance, improvement and beautification, for the benefit of the public, of St Anne's Church and its churchyard and of the monuments, fittings, fixtures, stained glass, furniture, ornaments and chattels therein.

Having regard to the guidance issued by the Charity Commission on public benefit, the charity has undertaken to:

- *Raise funds to help maintain the fabric of the church and churchyard*
- *Finance special projects to restore the churchyard*
- *Promote public awareness of the church and its place in the history of Kew.*

The trustees consider that these activities satisfy the guidance issued by the Charity Commission on public benefit.

The charity makes grants solely to St Anne's PCC, has no investments other than bank accounts and has no employees; it relies entirely on the hard work of volunteers running the charity.

### **Section D – Achievements and performance**

In the course of the 2019-20 year The Friends have continued to focus on financing the renovation of the churchyard wall, which is now well underway. Numerous events have been held to further the goal of raising the sum required to finance the work (currently estimated at £100,000, including VAT). These events have the collateral effect of drawing people into the church and its hall and making them aware of its role in the community. The events have been temporarily interrupted by the Covid-19 epidemic but will be resumed when permitted, consistent with then applicable government guidelines.

These events are set forth in the Chairman's letter which was sent out to all members along with the agenda and notice of the AGM.

#### **Membership**

Membership at the end of the financial year 2019-20 stood at 163 with 15 members joining during the year. Subscriptions became due on 06 April 2020 and membership is currently at 142 with some renewals still being received.

### **Section E – Financial review (see attached Statement of Account for the year ending 5th April 2020)**

In line with the current goal of financing the renovation of the churchyard wall, The Friends have donated £37,063 during the year 2019-2020 to St Anne's PCC to help fund this project. The Friends have agreed to fund a further £25,745 of this project and, at the year-end, were close to having raised this further amount.

The deficit for the year of £18,825 is largely the result of those donations to St Anne's PCC, so is a successful outcome. Total income in the year was £18,784, arising both from the generosity of our members and also from the hard work of so many in putting on the fund-raising events.

The trustees of The Friends have set a reserves policy that reflects its objects – it only seeks to hold reserves sufficient to fund the overheads needed to continue its operations for the coming year, being no more than £1,000. Reserves above that amount are held solely with the aim of funding suitable projects identified by St Anne's PCC.

The trustees have considered the risks facing the charity and have instituted the appropriate controls over the use of the charity's funds held at bank and appropriate insurance for public liability.

No trustees receive any remuneration from the charity. In the course of the year, expenses were paid to trustees as reimbursement of expenses directly incurred as part of the charity's fund-raising events.

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees.**

**Signature**

**Full name - Susan Lorraine Neale**

**Position - Chairman**

**Date**



Approved by the trustees 18 May 2020

**Income and Expenditure Account for the year ended 5 April 2020**

	2019-20 £	2018-19 £
<b>INCOME</b>		
Subscriptions	5,076	4,840
Other donations	1,271	744
Gift Aid recovery (2 years received in 2019-20)	2,285	0
Events (net) (Notes 1 and 2) :	£	
1. Bonnard	1,087	
2. Van Gogh	856	
3. Dior	920	
4. Iconic Biba	1,164	
5. Christmas Traditions	517	
6. Killing in Consulate	1,042	
7. Adam's Journey	927	
8. Philharmonia Chamber	1,980	
9. Nelson and Nile	1,027	
10. Pub crawl	114	
11. Georgian Visitor (postponed due to Covid-19) (Note 2)	95	
	<b>9,730</b>	8,850
Christmas cards and woodcut cards (net)	358	-17
Bank interest	65	53
<b>TOTAL INCOME</b>	<b>18,784</b>	<b>14,470</b>
<b>EXPENDITURE</b>		
Payments to St. Anne's PCC re churchyard wall project	-37,063	0
Public liability insurance	-350	-304
Other admin expenses	-195	-378
<b>TOTAL EXPENDITURE</b>	<b>-37,608</b>	<b>-683</b>
<b>NET DEFICIT / SURPLUS FOR THE YEAR</b>	<b>-18,825</b>	13,787
Opening reserves	41,412	27,625
Movement in year	-18,825	13,787
<b>CLOSING RESERVES</b> (Note 3)	<b>22,587</b>	41,412
Represented by:		
Cash at bank (Note 4)	22,708	41,996
Cash in hand	134	0
Provision for costs and unearned income (Note 2)	-255	-584
<b>NET ASSETS</b>	<b>22,587</b>	41,412

**NOTES**

1. These accounts are prepared on a cash basis, with no value ascribed to any fixed assets or to any stock held at the end of events.
2. Provisions are made where cash has been received for events not yet held and where costs are known but outstanding.
3. All reserves are unrestricted.
4. Cash at bank is now all held at NatWest bank. The money previously held at Skipton BS was transferred to NatWest in June 2019.
5. The Charity has committed to supporting the completion of the churchyard wall project. The outstanding commitment is for £25,745.

Simon Mollett, Treasurer