

# The Friends of St Anne's Church, Kew

Registered Charity Number 1085389

Kew Green, Richmond TW9 3AA

## ANNUAL REPORT FOR THE YEAR 6 APRIL 2020 TO 5 APRIL 2021

### Section A – Reference and Administrative Details

#### TRUSTEES

<u>Name</u>	<u>Office</u>	<u>by whom appointed</u>
Nigel J. Worn	President	Vicar
Lorraine Neale	Chairman	elected Chairman
Catherine Lyon		Churchwarden
William Cottle		Churchwarden
Simon Mollett	Treasurer	elected Treasurer
Benjamin H Jones	Secretary	elected Secretary
Paul Booth		elected (resigned September)
Wendy Booth		elected
Phyllis Cunningham		elected
Belinda Pethick		elected
Gemma Roundell		elected

### Section B – Structure, governance and management

The Friends of St. Anne's Church, Kew, is a registered charity under the Charities Act constituted pursuant to a Constitution adopted on the 27<sup>th</sup> day of January 2001. It is managed by an Executive Committee composed of a Chairman, Treasurer and Secretary and two to six members (all elected at the charity's annual general meeting) plus the Vicar of St. Anne's Church, the two churchwardens and any additional members who may be co-opted by the Committee during the year pursuant to article 7(2) of the Constitution.

### Section C – Objectives and activities

The Charity's objects, as set out in the Constitution, are to aid in the restoration, preservation, repair, maintenance, improvement and beautification, for the benefit of the public, of St. Anne's Church and its churchyard and of the monuments, fittings, fixtures, stained glass, furniture, ornaments and chattels therein.

Having regard to the guidance issued by the Charity Commission on public benefit, the charity has undertaken to:

- *Raise funds to help maintain the fabric of the church and churchyard*
- *Finance special projects to restore the churchyard*
- *Promote public awareness of the church and its place in the history of Kew.*

The trustees consider that these activities satisfy the guidance issued by the Charity Commission on public benefit.

The charity makes grants solely to St Anne's PCC, has no investments other than bank accounts and has no employees; it relies entirely on the hard work of volunteers running the charity.

### **Section D – Achievements and performance**

During the 2020 – 2021 year, The Friends completed the two-year renovation of the Churchyard Wall in August 2020. Following a pause in live fundraising events due to the Covid-19 pandemic, The Friends embarked in September 2020 on a monthly programme of virtual Fundraising Events via Zoom Webinar. These proved to be very popular once members and non-members understood the technicalities of using Zoom Webinar, attracting a more diverse and larger audience than The Friends could fit into the Parish Hall. Donations were encouraged rather than charging for events. We are very grateful to the Arts Society of Richmond who generously provided The Friends the use of their Zoom account for these events at no cost. In addition, we are indebted to the Chairman of the Arts Society who provided the IT support to run it.

The events are set forth in the Chairman's letter which is being sent out to all members along with the agenda and notice of the AGM.

#### **Membership**

Membership at the end of the financial year 2020-21 stood at 155 with 13 members joining during the year. Subscriptions became due on 06 April 2021 and membership is currently at 152 with some renewals still being received.

### **Section E – Financial review (see attached Statement of Account for the year ending 5th April 2021)**

In line with the goal of financing the renovation of the churchyard wall, The Friends have donated a further £28,667 during the year 2020-2021 to St Anne's PCC to help fund the completion of this project.

The deficit for the year of £17,661 is largely the result of those donations to St Anne's PCC, so is a successful outcome. Total income in the year was £11,820 despite the pandemic, arising from subscriptions, the generosity of our members and others who viewed our on-line events, and also from a successful collaboration with Kew Cricket Club, inspired by a mutual member. The income reflects the hard work of so many in putting on the on-line events.

The trustees of The Friends have set a reserves policy that reflects its objects – it only seeks to hold reserves sufficient to fund the overheads needed to continue its operations for the coming year, being no more than £1,000. Reserves above that amount are held solely with the aim of funding suitable projects identified by St Anne's PCC. Reserves are now being re-built to fund the next proposed project, a pathway in the churchyard.

The trustees have considered the risks facing the charity and have instituted the appropriate controls over the use of the charity's funds held at bank and appropriate insurance for public liability.

No trustees receive any remuneration from the charity. In the course of the year, expenses were paid to trustees as reimbursement of expenses directly incurred as part of the charity's fund-raising events.

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees.**

**Signature**

**Full name - Susan Lorraine Neale**

**Position - Chairman**

**Date**



**Years to 05 April**

<b>Income and Expenditure Account</b>	<b>2020-21</b>	<b>2019-20</b>
	£	£
<b>INCOME</b>		
Subscriptions	5,009	5,076
Other donations (largely prompted by events) - see Note 5	3,948	1,271
Gift Aid recovery (2 years received in 2019-20)	0	2,285
Events with direct income (net of costs) (Notes 1 and 2) :	£	
Profits from cricket prints	2,855	
Total from Events (net)	2,855	9,730
Christmas cards and woodcut cards (net)	0	358
Bank interest	9	65
<b>TOTAL INCOME</b>	<b><u>11,820</u></b>	<b><u>18,784</u></b>
<b>EXPENDITURE</b>		
Payments to St. Anne's PCC re churchyard wall project	-28,667	-37,063
Public liability insurance	-350	-350
Costs of events with no direct income	-382	0
Other admin expenses	-82	-195
<b>TOTAL EXPENDITURE</b>	<b><u>-29,481</u></b>	<b><u>-37,608</u></b>
<b>NET DEFICIT / SURPLUS FOR THE PERIOD</b>	<b><u>-17,661</u></b>	<b><u>-18,825</u></b>
Opening reserves	22,587	41,412
Movement in period	-17,661	-18,825
<b>CLOSING RESERVES (Note 3)</b>	<b><u>4,926</u></b>	<b><u>22,587</u></b>
Represented by:		
Cash at bank (Note 4)	5,093	22,708
Cash in hand	40	134
Provision for costs and unearned income (Note 2)	-207	-255
<b>NET ASSETS</b>	<b><u>4,926</u></b>	<b><u>22,587</u></b>

**NOTES**

1. These accounts are prepared on a cash basis, with no value ascribed to any fixed assets or to any stock held at the end of events.
2. Provisions are made where cash has been received for events not yet held and where costs are known but outstanding.
3. All reserves are unrestricted.
4. Cash at bank is all held at NatWest bank. However, the Charity is in the process of switching its banking to the Co-operative Bank.
5. Donations by month have been:

April to August	£	10
September	£	277
October	£	453
November	£	1,367
December	£	701
January	£	132
February	£	475
March and to 5 April	£	535
	<b>£</b>	<b><u>3,948</u></b>

**Simon Mollett, Treasurer**

02-Jun-21